



# Scole Parish Council

**MINUTES** of the Parish Council Meeting held Monday 18 April 2016 at St Andrews Church, Norwich Road, Scole

**Cllrs. Present:** Chair Cllr G Moore, Cllr C Moore, Cllr M Hall, Cllr C Brooks, Cllr C Blakesley, Cllr L Trevail, Cllr J Jones

**In attendance:** Sara Campbell (Clerk) District Cllr J Wilby and 3 members of the public

MINUTES	ACTION
<p><b>1. To consider accepting apologies for absence:</b></p> <p>Apologies accepted from Cllr Lady R Mann, Cllr M Richmond</p> <p><b>2. To approve the minutes of the Council meeting held on 14 March 2016</b> - The minutes of the meeting (pages 914 - 919) held 14 March, 2016 previously circulated to all members were proposed by Cllr C Blakesley, seconded Cllr C Brooks and unanimously agreed and signed by the Chair.</p> <p><b>3. To record declarations of interest from members in any item to be discussed:</b> None</p> <p><b>4. Adjourn the meeting to allow public participation</b> – the meeting was adjourned at 7.33 pm.</p> <p><b>4.1. Parishioners’ Questions or Comments:</b> Several Highways issues were raised by members of the public. Clerk to report.</p> <ul style="list-style-type: none"> <li>• Debris has been washed down to the Norwich Rd/Low Rd junction</li> <li>• Debris on the A143 junction with Low Road</li> <li>• Grate broken outside Bottle Cottages heading south bound</li> </ul> <p><b>4.2. Reports from District &amp; County Councillors:</b> <i>The reports submitted by the District Councillors, the reports will be available on the parish website. <a href="http://www.scoleparish.org.uk">www.scoleparish.org.uk</a>.</i></p> <p><b>5. Re-convene the meeting</b> – the meeting was re-convened at 7.47 pm.</p> <p><b>6. To receive the Clerk’s Report:</b></p> <p><b>6.1. Review Schedule of Actions</b> – The Clerk reviewed the Schedule of Actions.</p> <p><b>6.2. Police Statistics</b> – Clerk to investigate the lack of Police Statistics.</p> <p><b>7. To discuss village traffic concerns:</b></p>	<p style="text-align: right;"><b>Clerk</b></p>



MINUTES	ACTION
<p>7.1. <b>General Traffic Concerns:</b></p> <ul style="list-style-type: none"> <li>Information from SAM2 Machine– positioned outside Linnaeus Norwich Road nothing reported travelling over 30 mph.</li> </ul>	
<p>8. <b>To receive any verbal reports of accidents within the parish:</b> None.</p>	
<p>9. <b>To receive an update on the Planning Permission for Village Hall and Dwellings on Norwich Road:</b> The Outline Plans were passed (8 for, 2 against and 1 abstention) at a meeting of South Norfolk Council Planning Committee on 30 March 2016. Clerk is to get a quote from Steeles Law for the legal work for the conveyance of the village hall land (2.3 hectares) to the Parish Council.</p>	<b>Clerk</b>
<p>10. <b>To receive an update on the recent flooding problems at Low Road, Scole:</b> This area has flooded during the recent torrential rains; currently no-one is accepting responsibility for the problem. The problem is exacerbated by the collapsed drain under the road. It is hoped that with the Norwich Road development this issue will need to be resolved.</p>	

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MINUTES	ACTION
<p><b>11. To receive an update regarding the sale of Lot 1 Bridge Road and the proposed sale of the other 3 Lots of land, Lot 2 to the rear of Clements Close, Lot 3 west of the A140 and Lot 4 to the rear of Karen Close</b></p> <p>The Clerk updated the meeting:</p> <p><b>Lot 1</b> – progressing with our lawyers – Steeles Law, the Parish Council are waiting for the report on the contract.</p> <p><b>Lot 2</b> – this was withdrawn from the recent auction the night before. This land is currently not for sale, however, this does not stop anyone making an offer. A residents group in Clements Close has been formed to try to purchase this lot, the Councillor’s agreed that the Parish Council does not have sufficient funds to purchase this land but will offer any support it can to the residents group. A meeting of the “Clements Close Group” is being held 19/4/16, Cllr G Moore and Cllr C Brooks will attend.</p> <p><b>Lot 3</b> - The Clerk confirmed that she had made an offer of £10,000 plus all costs to Norfolk County Council and this has been agreed, the paper work is awaiting hierarchy approval. Once approval has been confirmed the Clerk will instruct Steeles Law for the conveyancing.</p> <p><b>Lot 4</b> – the Councillors’ feel that this is crucial to the village. Cllr Trevail proposed that the Clerk offers £10,000 plus costs to Norfolk County Council seconded Cllr C Moore and unanimously agreed.</p> <p>Cllr Brooks raised that several properties on Karen Close have extended their boundary fences encroaching onto this land. Cllr Brooks and Cllr Hall will walk the boundary and confirm which properties, the Clerk will write to residents asking them to reinstate their boundary.</p> <p><b>GENERAL</b></p> <p><b>Definitive Map</b> - the Council felt that it should continue with the application for a Modification Order –to amend the Definitive Map and Statement of Public Rights of Way for the County of Norfolk, Cllr Brooks and the Clerk to meet to complete the paperwork.</p> <p><b>Mortgage</b> - Cllr G Moore raised that the Parish Council will need to borrow money to fund this project and asked the Clerk to look into the costs of borrowing £15,000.</p> <p><b>Donations</b> - members of the village have kindly made donations for the purchase of this land. These donations to be ring-fenced in the accounts. It was suggested that if a mortgage is taken to purchase the land then the donations will be returned. The Clerk is to investigate a formal way of accepting these donations and agree the terms of the donations.</p> <p><b>Charity</b> – Cllr C Moore suggested creating a charity to manage the Lots.</p>	<p><b>Clerk</b></p> <p><b>Cllr Brooks/ Cllr Hall</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>



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12.	<p><b>To consider the creation of a permissive path over land owned by Mr A &amp; Mr D West:</b></p> <p>Still waiting for The Permissive Path agreement to be signed by Mr D West and Mr A West.</p>	Clerk																																										
13.	<p><b>To agree the positioning in the parish of the recently discovered Marker Stone:</b></p> <p>£233 has been received from District Cllr J Wilby, Cllr G Moore, Cllr Brooks and Cllr Blakesley will install.</p>	Cllr G Moore/ Cllr C Brooks/ Cllr Blakesley																																										
14.	<p><b>To approve the Council's resignation from Norfolk Association of Local Councils</b> – the Councillors feel that the Council has not received value for money from the Norfolk ALC over the last year and no plans to resolve this have been communicated to the Parish Council, therefore, Cllr Blakesley proposed that the Council do not renew their membership, seconded Cllr Trevail and unanimously agreed.</p>																																											
15.	<p><b>To discuss &amp; vote on any new &amp; o/s planning applications:</b></p>																																											
15.1	None																																											
15.2	Current planning applications: None																																											
16.	<b>FINANCE</b>																																											
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MINUTES			ACTION
Balance Brought Forward from last Month (Community Account)	<b>A</b>	11,203.25	
Receipts this month (Community Account) listed above):	<b>B</b>	233.00	
Payments this month (listed above):	<b>C</b>		2,796.82
Community Account Balance (=A+B-C)			<b>8,639.43</b>
Business Saver Account Balance C/ F £4,602.83			
Interest 8/6/15		0.62	
Interest 7/9/15		0.57	
Interest 7/1/16		0.57	
Interest 7/3/16		0.57	
			<b>4,605.16</b>
<b>TOTAL MONIES</b>			<b>15,807.84</b>

## BRIDGE ROAD ALLOCATED FUNDS

Details	CR	DR	Balance
Allocated Funds South Norfolk Council Grant			<b>1,906.00</b>
SNDC Planning Application		192.50	<b>1,713.50</b>
SNDC Contribution to Picnic Tables	250.00		<b>1,963.50</b>
Credit £4,000 from Reserves	4,000.00		<b>5,963.50</b>
D J Ireland Invoice £5,908.80 less VAT £984.80		4,924.00	<b>1,039.50</b>
Dissigns – Scole Pocket Park Signs (Clive Blakesley)		162.00	<b>877.50</b>
Donation from Rosedales	200.00		<b>1077.50</b>
Purchase of waste bin		239.87	<b>837.63</b>
Donation Mrs Spratling	50.00		<b>887.63</b>
Cllr G Moore – Picnic Table		139.00	<b>748.63</b>
Cllr C Blakesley – Concrete for Picnic Table		20.82	<b>727.81</b>
Credit from Reserves Account	1,772.19		<b>2,500.00</b>
Cllr G Moore – Wooden Bench		179.99	<b>2,320.01</b>

- 16.4 Allocated Funds:** The Clerk had prepared reserves for the commencement of the financial year commencing 1/4/ 2015

APPROVED RESERVES:			
	Reserve 1/4/15	Spent	BALANCE
Bridge Road	2,500.00	179.99	<b>2,320.01</b>
Street Lights	6,205.68		<b>6,205.68</b>
General Contingency	19.53		<b>19.53</b>
VC Celebration Payment from District Councillor	250.00		<b>250.00</b>
<b>TOTAL</b>	<b>8,975.21</b>		<b>8,795.22</b>

- 17. To receive and discuss items from Committees/Groups:**
- 17.1 Employment Group (CM, MR, CAB) –** Appraisal needs completing for Village Range – Cllr G Moore had received a comment from a parishioner saying what a wonderful job she does.
- 17.2 Finance Group (GM, JJ, COB) –** Accounts to be Audited.



# Scole Parish Council

MINUTES	ACTION
<p><b>17.3 Scole Community Centre &amp; Playing Field</b> – the fifth trustee Mr Mick Fairweather was unanimously approved by the Council. Donation cheque of £413 is needed from the Parish Council for the purchase of a solar panel.</p>	
<p><b>17.4 Community Survey Group (CM, JJ, MR)</b> – Nothing to report.</p>	
<p><b>17.5 Funding Opportunities Group (GM, COB)</b> – The Council were not successful in achieving the Post Code Lottery funding. The process has started for the Tesco 5p bag Fund.</p>	<p><b>Cllr G Moore</b></p>
<p><b>17.6 Footpath Warden (COB)</b> – see below.</p>	
<p><b>17.7 Scole Pocket Park (COB)</b> – 5 volunteers have completed 63.5 hours. Most of the time has been spent on the Permissive Path which is completed thanks to Michael Hall, Leigh Trevail, Clive Blakesley and Roy Philpott. Linda and June have spent 9 hours litter picking. 80 trees have been planted..</p>	
<p><b>18. To receive an update on any meetings attended:</b> None</p>	
<p><b>19. To receive and discuss items from Parish Councillors:</b></p> <ul style="list-style-type: none"> <li>• Cllr J Jones – previously reported that Thelveton Church had been vandalised this is not the case. Cllr Jones has been asked if the church could be locked, the current resident of Frenze Hall is prepared to lock up. Clerk to write to the Churches Conservation Trust to enquire.</li> <li>• Cllr C Moore had investigate a Planning Application with Mid-Suffolk District Council for a petrol station at the Scole roundabout on the Suffolk Side – she will monitor.</li> </ul>	
<p><b>20. Correspondence received</b> – ask Clerk for any correspondence required.</p>	
<p><b>21. To receive items for the next Agenda</b> – send any Agenda items to the Clerk.</p>	
<p><b>22. Date of next meeting: Monday, 16 May, 2016 at 7.30 pm</b></p>	
<p><b>Meeting Adjourned at 10.00 pm</b></p>	