



# Scole Parish Council

**MINUTES** of the Parish Council Meeting held Tuesday 19 February 2019 at Scole Community Centre, Scole

**Councillors Present:** Cllr C Brooks, Cllr C Blakesley, Cllr G Moore (Chair), Cllr G Fisher, Cllr P Jones,

**In attendance:** 2 members of the public and the Parish Clerk

MINUTES	ACTION						
<p>1. <b>Apologies were accepted from</b> Cllr Lady R Mann and apologies were also received from County Cllr M Wilby and District Cllr J Wilby. Cllr L Tremain left the meeting at 7.34 pm</p>							
<p>2. <b>To approve the minutes of the Parish Council meeting held on 15 January 2019</b> - The minutes of the meeting (pages 1101 - 1105) on 15 January 2019, previously circulated to all members, were proposed by Cllr Fisher, seconded Cllr Blakesley and unanimously agreed and signed by the Chair.</p>							
<p>3. <b>To record declarations of interest from members in any item to be discussed</b> – None</p>							
<p>4. <b>Adjourn the meeting to allow public participation</b> – the meeting was adjourned at 7.37 pm.</p>							
<p>4.1. <b>Parishioners’ Questions or Comments:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>							
<p>4.2. <b>Reports from District &amp; County Councillors:</b> Clerk read the reports.</p>							
<p>5. <b>Re-convene the meeting</b> – the meeting was re-convened at 7.43 pm.</p>							
<p>6. <b>To receive the Clerk’s Report:</b>  The Clerk brought to the attention of the Council:</p> <ul style="list-style-type: none"> <li>• An email received from NCC Highways confirming the Manhole Cover at Norgate Lane has been replaced</li> <li>• Email from Gary Howard regarding the obligation under S.106 to provide a POS and equipped play area at the development on Norwich Road, and the Council’s request to spend this elsewhere in the parish – Gary will contact developers.</li> <li>• Norse Contract – Clerk to contact Norse regarding adding the cutting of the trod path from Oaklands.</li> <li>• Councillors raised the hedge at Oaklands that needs cutting back – Clerk to contact.</li> <li>• Email regarding the creation of a Parish Map – Cllr Jones is already in the process of creating one</li> </ul>	<p>Clerk</p> <p>Clerk</p>						
<p><b>CRIME FIGURES SCOLE AND DICKLEBURGH:</b></p> <table border="0"> <tr> <td><b>Burglary – Residential</b></td> <td style="text-align: right;"><b>1</b></td> </tr> <tr> <td><b>Criminal Damage</b></td> <td style="text-align: right;"><b>1</b></td> </tr> <tr> <td><b>Domestic</b></td> <td style="text-align: right;"><b>2</b></td> </tr> </table>	<b>Burglary – Residential</b>	<b>1</b>	<b>Criminal Damage</b>	<b>1</b>	<b>Domestic</b>	<b>2</b>	
<b>Burglary – Residential</b>	<b>1</b>						
<b>Criminal Damage</b>	<b>1</b>						
<b>Domestic</b>	<b>2</b>						



# Scole Parish Council

MINUTES		ACTION
	<p><b>Public Fear, alarm or distress</b> <span style="float: right;"><b>2</b></span></p> <p>If you would like a copy of the Diss Policing Monthly Newsletter please contact The Clerk.</p>	
7.	<p><b>To discuss Village Traffic Concerns:</b></p> <p><b>7.1 General Traffic Concerns</b></p> <ul style="list-style-type: none"> <li>E-mail received from resident regarding the speeding traffic on Diss Road.</li> </ul> <p><b>7.2 To receive any verbal reports of accidents within the parish</b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>	
8.	<p><b>To receive an update on the works to improve the safety of both pedestrians and motorists at the A140/A1066 Scole Roundabout:</b></p> <p>The recent cutting back of the trees/hedges has improved the visibility of the roundabout.</p>	
9.	<p><b>To consider a Cycle Path from Scole to Diss alongside A1066</b></p> <p>Meeting with Councillors and Mr A Mann, Thelveton Estates is to take place on Thursday 21<sup>st</sup> February, 2019, Cllr Blakesley to confirm meeting and attend with Cllr Trevail.</p>	<b>Cllr Blakesley</b>
10.	<p><b>To receive an update on the land for the proposed Village Hall on Norwich Road:</b></p> <p>Nothing to update.</p>	
11.	<p><b>To receive an update from the Planning Group (CM, CB) on any new or outstanding planning applications:</b></p>	
11.1	<p><b>To comment on and Approve/Refuse any current planning applications: 2019/0144</b></p> <p><b>Location:</b> Belmont Grange Bungay Road Scole IP21 4HG  <b>Proposal:</b> Variation of condition 2 of planning permission 2013/1607 - change in roof design and layout of ground floor flat/games room (Conversion and refurbishment of outbuildings to habitable accommodation &amp; residential use, extension of main house, construction of storage outbuilding and carport, partial demolition of greenhouse and construction of tennis court)  <b>Comment:</b> No Comment</p> <p><b>2019/0154</b></p> <p><b>Location:</b> Belmont Grange Bungay Road Scole IP21 4HG  <b>Proposal:</b> To change to roof tiles following previous consent 2013/1608  <b>Comment:</b> No Comment</p> <p><b>2019/0211</b></p> <p><b>Location:</b> Orchard Cottage Kiln Lane Billingford IP21 4HP  <b>Proposal:</b> Replacement of existing summerhouse  <b>Comment:</b> No Comment</p>	
11.2	<p><b>To receive an update on any Previous planning applications:</b></p> <p>None</p>	



# Scole Parish Council

MINUTES	ACTION
---------	--------

## 12. FINANCE

### 12.1. AUTHORISATION FOR PAYMENT:

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
102307	Sara Campbell	Salary & Expenses	465.19		33.20
102308	Mr C Brooks	Expenses Parish Maintenance	13.86		
D/D	E-on	Electricity – February 2019	245.33		
<b>TOTAL £</b>			<b>724.38</b>		<b>33.20</b>

Proposed Cllr Jones, seconded Cllr Blakesley and unanimously agreed.

### 12.2. RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
4/2/19	Community	NCC – Grass Cutting	2,133.86
<b>TOTAL £</b>			<b>2,133.86</b>

### 12.3. RESPONSIBLE FINANCE OFFICER REPORT:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account) <b>A</b>	11,581.52		
Receipts this month (Community Account) listed above: <b>B</b>	2,133.86		
Payments this month (listed above): <b>C</b>		724.38	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			<b>12,991.00</b>
Business Saver Account Balance Interest	6.90		<b>4,616.88</b>
			<b>17,607.88</b>

### 12.4. ALLOCATED FUNDS

Details	Balance 1/4/18	CR/DR	Balance
Proposed Village Hall Site (Legal Fees, Ground Work)	4,000.00		<b>4,000.00</b>
Street Lights 17/7/18 Westcotec - Ransome Avenue Lights	3,205.68	DR 950.00	<b>2,255.68</b>
Contingency Fund	4,418.82		<b>4,418.82</b>
Money holding prior to SNTT Charity Set-up 17/7/18 Paid to SNTT Charity	4,115.29	DR 4,115.29	<b>0.00</b>



# Scole Parish Council

MINUTES			ACTION
Grant re Marker Stone	233.00	DR 233.00	<b>0.00</b>
CIL	457.36		<b>457.36</b>
Volunteer Award (Scole Community Areas)	470.00		<b>470.00</b>
	<b>TOTAL £</b>	<b>16,900.15</b>	<b>11,601.86</b>

**13. To receive and discuss items from Committees/Groups:**

**13.1. Employment Group (CAB, RC) –**Nothing to report

**13.2. Finance Group (GM, COB, JJ) –** Audit will be due after Year End 31/3/19

**13.3. Scole Community Centre & Playing Field (SCCPF) (CAB)**

- 23<sup>rd</sup> March - Pop-up Restaurant – set meal for £15 per head
- 8/9<sup>th</sup> June - Beer Festival
- 4<sup>th</sup> August – Drive-in Movie
- Phone Box from Scole Common to be moved to Community Centre

**13.4. Diss & District Neighbourhood Plan (DDNP) (GM, CM, LT)**

The group are working of Version 2 of the plan and simplifying it. A new Admin Assistant has been employed and a meeting has been arranged with a consultancy from Bury St Edmunds, who has just finished the Poringland Neighbourhood Plan.

**13.4.1 Greater Norwich Local Plan (GNLP) Consultation:**

The site analysis is currently taking place.

**13.5. Funding Opportunities and Charities Group (GM, COB, LT) –**

**Scole Nature Trails Trust:**

- Current funding opportunities – Adnams £500, Warburtons £250.
- County Council has money available which the Trustees didn't think SNTT qualified for but as Frenze Beck is applying they will look at it again.

**13.6. Scole Community Areas (COB) –**

- Volunteers have worked 170.5 hours this month
- Put a new woodchip path to the outdoor classroom
- Hedge cut back opposite the Church
- Hand Dug remaining ditches on Lot 2.
- Took scrap metal to Thetford recycling centre
- Woodchipped muddy areas on the Permissive Path
- Maintenance on Millers Way

**14. To receive an update on any meetings attended:**

Cllr Moore – Neighbourhood Plan

Cllr Brooks – River Waveney Trust and Helen Sibley South Norfolk Council

**15. To receive and discuss items from Parish Councillors:**

**Cllr C Brooks**



# Scole Parish Council

MINUTES	ACTION
<ul style="list-style-type: none"> <li>• Ameys Light Karen Close still to be commissioned – chase and copy County Councillor M Wilby</li> <li>• Light No2 Bridge Road in the part not working – report to Ameys</li> <li>• Suffolk lights still not working</li> </ul> <p><b>Cllr C Blakesley</b></p> <ul style="list-style-type: none"> <li>• South Norfolk Council volunteers have painted the Community Centre Hall</li> <li>• B4RN crossing over the Thelveton Bridge it is planned that from 11<sup>th</sup> March properties south of the bridge will be connected</li> </ul> <p><b>Cllr P Jones</b></p> <ul style="list-style-type: none"> <li>• Would like to attend the Footpath Course run by NPTS – course in March full the Clerk is awaiting another date and will confirm with Cllr Jones when the date is released.</li> </ul> <p><b>Cllr G Moore</b></p> <ul style="list-style-type: none"> <li>• Regarding land know as Stuston Pocket Park – Section 123 Local Government Act for the Disposal of Open Spaces, requires the disposal to be advertised for two weeks to allow public to respond.</li> </ul>	
<p>16. <b>Correspondence received</b> – the Clerk previously circulated a list of correspondence received by email and post this month. If Councillors would like a copy of any correspondence please ask the Clerk.</p>	
<p>17. <b>To receive items for the next Agenda</b> - Any suggestions for agenda items please contact the Clerk.</p>	
<p>18. <b>Date of next meeting: Tuesday, 19 March 2019 at 7.30 pm.</b></p> <p><b>Meeting Adjourned at 8.59 pm</b></p>	