



Scole Parish Council

MINUTES of the Parish Council Meeting held Tuesday 15 January 2019 at Scole Community Centre, Scole

Councillors Present: Cllr C Brooks, Cllr C Blakesley, Cllr G Moore (Chair), Cllr G Fisher, Cllr P Jones, and Cllr L Trevail

In attendance: 2 members of the public and the Parish Clerk

| MINUTES | | ACTION |
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| 1. | Apologies were accepted from Cllr Lady R Mann, apologies were also received from County Cllr M Wilby and District Cllr J Wilby. | |
| 2. | To approve the minutes of the Parish Council meeting held on 18 December 2018 - The minutes of the meeting (pages 1096 - 1100) on 18 December 2018, previously circulated to all members, were proposed by Cllr Blakesley, seconded Cllr Fisher and unanimously agreed and signed by the Chair. | |
| 3. | To record declarations of interest from members in any item to be discussed – None | |
| 4. | Adjourn the meeting to allow public participation – the meeting was adjourned at 7.35 pm. | |
| 4.1. | Parishioners’ Questions or Comments: <ul style="list-style-type: none"> • None | |
| 4.2. | Reports from District & County Councillors: Clerk read the reports. Cllr Moore is to contact the Norfolk Rural Strategy Steering Group regarding the development of the local environment plan for Norfolk. | Cllr Moore |
| 5. | Re-convene the meeting – the meeting was re-convened at 7.47 pm. | |
| 6. | To receive the Clerk’s Report: The Clerk brought to the attention of the Council: <ul style="list-style-type: none"> • The cost of updating the lights on Bungay Road and Robinson Road to Indo Air 1 – 30 W Lanterns, the same as Ransome Avenue, is £198.00 + VAT, the money for this is held in the reserves. Cllrs Blakesley proposed to go ahead with the upgrade, seconded Cllr Trevail and unanimously agreed. • An email received from Cllr R Cole resigning as a Councillor. • An email received from South Norfolk regarding the May 2019 Elections • An email received from a resident in Diss Road regarding the condition of a tree considered to be the responsibility of the Parish Council. The Council have purchased copies of the maps held with HM Land Registry and on close review it is consider that this tree is the joint responsibility of the landowners. Clerk to respond to email. • An email received from a resident regarding criminal damage to their vehicle which was parked on the roadside outside The Crossways over | Clerk |



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| <p>the Christmas Holiday period. Clerk to respond that these are serious allegations should be referred to the Police.</p> | Clerk | | | | | | | | |
| <ul style="list-style-type: none"> An email received from a member of the public regarding a salt bin located at Cedar House, Diss Road which is empty. Councillors confirmed that this is not a Parish Council salt bin; Norfolk County Council has filled the village bins already this winter. Clerk to respond to email. | Clerk | | | | | | | | |
| <ul style="list-style-type: none"> BUDGET 2019/2020 – The Clerk presented the proposed budget for 2019/2020. The Council propose an increase in expenditure of £1,340, with an increase in income of only £100 and with the South Norfolk Council Grant Funding being £0 this year the increase is 6.56%. A Band D property will contribute £48.25 to the Parish Council. Proposed Cllr Jones seconded Cllr Moore and unanimously agreed. | | | | | | | | | |
| <p>CRIME FIGURES SCOLE AND DICKLEBURGH:</p> <table border="0"> <tr> <td>Burglary – Business & Community</td> <td>1</td> </tr> <tr> <td>Domestic</td> <td>3</td> </tr> <tr> <td>Possession of weapons</td> <td>1</td> </tr> <tr> <td>Public Fear, alarm or distress</td> <td>1</td> </tr> </table> | Burglary – Business & Community | 1 | Domestic | 3 | Possession of weapons | 1 | Public Fear, alarm or distress | 1 | |
| Burglary – Business & Community | 1 | | | | | | | | |
| Domestic | 3 | | | | | | | | |
| Possession of weapons | 1 | | | | | | | | |
| Public Fear, alarm or distress | 1 | | | | | | | | |
| <p>If you would like a copy of the Diss Policing Monthly Newsletter please contact The Clerk.</p> | | | | | | | | | |
| <p>7. To discuss Village Traffic Concerns:</p> <p>7.1 General Traffic Concerns</p> <ul style="list-style-type: none"> The white lines at the junction of Robinson Road and Bridge Road have worn away, Waterfields are happy to replace. Clerk to email Gary Overland at Norfolk County Council Highways to ask if they will do it if not will they share costs. <p>7.2 To receive any verbal reports of accidents within the parish</p> <ul style="list-style-type: none"> Three accidents on the roundabout over the Christmas Period. One vehicle went over the top of the roundabout when a lorry turning right cut it up when the car was overtaking. Two accidents Suffolk side. | | | | | | | | | |
| <p>8. To receive an update on the works to improve the safety of both pedestrians and motorists at the A140/A1066 Scole Roundabout:</p> <p>Waiting for NCC Highways to commence remaining work.</p> | | | | | | | | | |
| <p>9. To consider a Cycle Path from Scole to Diss alongside A1066</p> <p>The Clerk has been in email contact with Thelveton Estates regarding the possible creation of a cycle path from Scole to Diss. Clerk to arrange a meeting before end of February between Cllr Brooks, Cllr Trevail and Thelveton Estates to discuss further.</p> | Clerk | | | | | | | | |



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| 10. | To receive an update on the land for the proposed Village Hall on Norwich Road: Nothing to update. | | | | |
| 11. | To receive an update from the Planning Group (CM, CB) on any new or outstanding planning applications: | | | | |
| 11.1 | To comment on and Approve/Refuse any current planning applications: 2018/2831 Location: 6 Ransome Avenue Scole Norfolk IP21 4EA Proposal: Extension to front of property Comment: No Comments | | | | |
| 11.2 | To receive an update on any Previous planning applications: None | | | | |
| 12. | FINANCE | | | | |
| 12.1. | AUTHORISATION FOR PAYMENT: | | | | |
| | PAY TYPE | PAYEE | DESCRIPTION | ACTUAL AMOUNT | VAT |
| | 102303 | Sara Campbell | Salary & Expenses | 478.24 | |
| | 102304 | Mr C Brooks | Expenses Parish Maintenance | 10.39 | |
| | 102305 | Scole Publications | S137 Donation | 300.00 | |
| | 102306 | HMRC | PAYE | 99.40 | |
| | D/D | E-on | Electricity – January 2019 | 227.03 | |
| | | | | | |
| | | | TOTAL £ | 1,115.06 | 33.20 |
| | Proposed Cllr Brooks, seconded Cllr Trevail and unanimously agreed. | | | | |
| 12.2. | RECEIPTS THIS MONTH: | | | | |
| | Date | Account | Received From | Amount | |
| | 11/1/19 | Community | Various – Poppy Wreaths | 80.00 | |
| | | | | | |
| | | | TOTAL £ | 80.00 | |
| 12.3. | RESPONSIBLE FINANCE OFFICER REPORT: | | | | |
| | Details | CR | DR | | |
| | Cash Book Balance Brought Forward (Community Account) | A | 12,616.58 | | |
| | Receipts this month (Community Account) listed above): | B | 80.00 | | |
| | Payments this month (listed above): | C | | 1,115.06 | |
| | Cash Book Balance Carried Forward (=A+B-C) Community Account Balance | | | | 11,581.52 |



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| Business Saver Account Balance | | | |
| Interest | 6.90 | | 4,616.88 |
| | | | 16,198.40 |
| 12.4. ALLOCATED FUNDS | | | |
| Details | Balance 1/4/18 | CR/DR | Balance |
| Proposed Village Hall Site (Legal Fees, Ground Work) | 4,000.00 | | 4,000.00 |
| Street Lights 17/7/18 Westcotec - Ransome Avenue Lights | 3,205.68 | DR 950.00 | 2,255.68 |
| Contingency Fund | 4,418.82 | | 4,418.82 |
| Money holding prior to SNTT Charity Set-up 17/7/18 Paid to SNTT Charity | 4,115.29 | DR 4,115.29 | 0.00 |
| Grant re Marker Stone | 233.00 | DR 233.00 | 0.00 |
| CIL | 457.36 | | 457.36 |
| Volunteer Award (Scole Community Areas) | 470.00 | | 470.00 |
| | | | |
| | TOTAL £ | | 11,601.86 |

13. To receive and discuss items from Committees/Groups:

13.1. Employment Group (CAB, RC) –Nothing to report

13.2. Finance Group (GM, COB, JJ) – Audit will be due after Year End 31/3/19

13.3. Scole Community Centre & Playing Field (SCCPF) (CAB)

- Snooker table has been installed hoping to attract teams to use the Social Club – 3 teams interested
- The Football Club is contributing to the renovation of the changing rooms
- Football Club needs a 1st Team Manager
- New Committee Members needed

13.4. Diss & District Neighbourhood Plan (DDNP) (GM, CM, LT)

December meeting cancelled.

14.4.1 Greater Norwich Local Plan (GNLP) Consultation:

The Consultation is now closed awaiting outcome.

13.5. Funding Opportunities and Charities Group (GM, COB, LT) – Scole Nature Trails Trust:

- Cllr Jones is producing a “circular walks around the village ” map

13.6. Scole Community Areas (COB) –

- Volunteers have worked 158 hours this month
- Mainly concentrated on hedgecutting on the footpaths and working



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| <p>on Lot 2</p> <ul style="list-style-type: none"> On lot 2 a new dead hedge fence has been built on the eastern boundary, all the dumped leylandii been cleared and the dead leg ditch that forms part of the boundary between the site and Clements Close has been cleared by hand as there is a large number of aquatic life in there. The Reception Class from the Scole Primary School had its first visit to the outdoor classroom on 8th January 2019. The sight splay on the north-east quadrant of the A1066/A140 roundabout has been cut back. | |
| <p>14. To receive an update on any meetings attended: Cllr Brooks attended the South Norfolk Police Public Meeting</p> | |
| <p>15. To receive and discuss items from Parish Councillors: Cllr C Brooks</p> <ul style="list-style-type: none"> Ameys Light Karen Close still to be commissioned – chase and copy County Councillor M Wilby There were very few attendees at the South Norfolk Police Public Meeting, making getting assistance for the parish easier. Jim Squires – Engagement Officer would like information from the SAM (Speed Awareness Machine) Dillon Richards – Beat Manager, Harleston would like a list of Scole Councillors – Cllr Brooks will send the link. <p>Cllr C Blakesley</p> <ul style="list-style-type: none"> Thanked Cllr Brooks for removing the dumped rubbish B4RN is heading to Burston via Shimpling Road volunteers needed. | |
| <p>16. Correspondence received – the Clerk previously circulated a list of correspondence received by email and post this month. If Councillors would like a copy of any correspondence please ask the Clerk.</p> | |
| <p>17. To receive items for the next Agenda - Any suggestions for agenda items please contact the Clerk.</p> | |
| <p>18. Date of next meeting: Tuesday, 19 February 2019 at 7.30 pm.</p> <p>Meeting Adjourned at 9.05 pm</p> | |