



Scole Parish Council

MINUTES of the Parish Council Meeting held Monday 21 February 2017 at Scole Community Centre, Ransome Avenue, Scole

Cllrs. Present: Chair Cllr G Moore, Cllr C Blakesley, Cllr C Brooks, Cllr C Moore, Cllr L Trevail, Cllr R Cole, Cllr Lady R Mann

In attendance: Sara Campbell (Clerk), and 2 members of the public

MINUTES	ACTION
<p>1. To consider accepting apologies for absence: Apologies accepted from Cllr J Jones . Apologies also received from District Councillor J Wilby and County Councillor M Wilby. Cllr G Moore informed the Council of the sad departing of Cllr M Richmond.</p> <p>2. To approve the minutes of the Council meeting held on 17 January 2017 - The minutes of the meeting (pages 973 - 979) held 17 January, 2017 previously circulated to all members, were proposed by Cllr C Blakesley, seconded Cllr C Brooks and unanimously agreed and signed by the Chair.</p> <p>3. To record declarations of interest from members in any item to be discussed: None</p> <p>4. Adjourn the meeting to allow public participation – the meeting was adjourned at 7.34 pm.</p> <p>4.1. Parishioners’ Questions or Comments: None.</p> <p>4.2. Reports from District & County Councillors: None</p> <p>5. Re-convene the meeting – the meeting was re-convened at 7.35 pm.</p> <p>6. To receive the Clerk’s Report:</p> <p>6.1. Review Schedule of Actions – The Clerk reviewed the Schedule of Actions.</p> <ul style="list-style-type: none"> • Investigate lighting options for area by War Memorial • Timer on street light Lot 1 • Awaiting for a response from Bob Edwards on several outstanding Highways issues. <p>The Clerk also brought to the attention of the Council:</p> <ul style="list-style-type: none"> • An email received from Bob Wade regarding the emptying of Dog Bins, they have agreed that they will reduce the charge to £50.00 for the additional bins, this doesn’t make any difference to Scole as they only have 1 additional bin. The Clerk reported that Mid-Suffolk councils pay approx £40.00 per bin per annum. The Clerk is to investigate if Mid-Suffolk will be prepared to empty the bins in our parish and what cost this will be. 	<p style="text-align: right;">Clerk</p>



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<ul style="list-style-type: none"> I met with Martin Whyberd to review the areas of grass cutting undertaken, I have produced Google Maps clearly showing what is cut. Trying to arrange a meeting with Norse to get prices for them undertaking this work. Crime figures have been received from Norfolk Police: <table border="0" style="margin-left: 20px;"> <tr><td>Arson</td><td>1</td></tr> <tr><td>Burglary in a Dwelling</td><td>1</td></tr> <tr><td>Burglary Non Dwelling</td><td>2</td></tr> <tr><td>Criminal Damage</td><td>1</td></tr> <tr><td>Domestic</td><td>5</td></tr> <tr><td>Public Fear, alarm or distress</td><td>1</td></tr> </table> 	Arson	1	Burglary in a Dwelling	1	Burglary Non Dwelling	2	Criminal Damage	1	Domestic	5	Public Fear, alarm or distress	1	
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<p>7. To receive the Village Rangers Report –the Clerk read the report received from the Village Ranger.</p>													
<p>8. To discuss village traffic concerns: 8.1. General Traffic Concerns: Cllr Brooks still unable to download the data from the SAM2 machine, if no success Clerk will report to Westcotec.</p>	<p>Cllr Brooks/ Clerk</p>												
<p>9. To receive any verbal reports of accidents within the parish:</p> <ul style="list-style-type: none"> Concerns for the high level of accidents on the A140/A1066 roundabout Fence where footpath crosses A140 towards Dickleburgh smashed and missing footpath sign Fence in Billingford knocked by driver in BMW 													
<p>10. To receive an update regarding the sale of Lot 1 Bridge Road and the proposed sale of the other 3 Lots of land, Lot 2 to the rear of Clements Close, Lot 3 west of the A140 and Lot 4 to the rear of Karen Close</p> <p>The Clerk updated the meeting:</p> <p>Lot 1 – Finished land belongs to the Parish Council.</p> <p>Lot 2 & Lot 4 – Progressing with our lawyers Steeles Law. Cheque to sign to enable Steeles Law to give an undertaking to the Solicitor acting for the Council to cover their costs of up to £750 for each plot.</p> <p>Lot 3 – Purchase completed awaiting receipt of the Transfer.</p> <p>GENERAL</p> <p>Timer on the street light at lot 1 needs tweaking – Clerk reported awaiting a response.</p> <p>Drainage Plans – Clerk to arrange a meeting with Highways despite two emails to Bob Edwards now response has been received – Clerk to chase.</p>													



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11.	<p>To receive an update on the Application for Borrowing Approval for Town/Parish Councils: The Loan Application has been approved and the money is available, the Public Works Loan Board require two days' notice to effect the transfer of funds.</p>																																					
12.	<p>To receive an update on the land for the proposed village hall, Norwich Road – Mr B Tunmore has a meeting planned with perspective purchasers.</p>																																					
13.	<p>To consider the adoption of redundant phone boxes in the parish: Request to be made directly with British Telecom.</p>																																					
14.	<p>To receive an update on the positioning in the parish of the recently discovered Marker Stone: Outstanding</p>																																					
15.	<p>To receive an update from the Planning Group (CM, CB) on any new & o/s planning applications:</p>																																					
15.1	<p>To Comment on and Approve/Refuse any Current planning applications: 2017/0117 Location: 12 Karen Close Scole Norfolk IP21 4DL Proposal: Single storey extension Council Response: <i>No Views</i> 2017/0152 Location: Last Retreat Mill Lane Scole IP21 4DB Proposal: Single storey garage extension & front porch Council Response: <i>No Views</i> 2016/2907 Location: Three Ways The Street Scole IP21 4DR Proposal: Replacement of windows on front elevation of property Council Response: <i>No Views</i> 2017/0399 Location: 18 Ransome Avenue Scole IP21 4EA Proposal: Single Storey rear extension Council Response: <i>No Views</i></p>																																					
15.2	<p>To receive an update on any previous planning applications: None</p>																																					
16.	<p>FINANCE</p>																																					
16.1	<p>AUTORISATION FOR PAYMENT:</p> <table border="1"> <thead> <tr> <th>PAY TYPE</th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>ACTUAL AMOUNT</th> <th>VAT</th> <th>PAYE</th> </tr> </thead> <tbody> <tr> <td>102183</td> <td>Sara Campbell</td> <td>Salary & Expenses</td> <td>469.88</td> <td></td> <td>32.20</td> </tr> <tr> <td>102184</td> <td>Mrs C L Wright</td> <td>Salary & Expenses</td> <td>205.49</td> <td></td> <td>44.40</td> </tr> <tr> <td>102185</td> <td>Steeles Law</td> <td>Fees</td> <td>1,500.00</td> <td></td> <td></td> </tr> <tr> <td>D/D</td> <td>E-on</td> <td>Lighting February 2017</td> <td>183.73</td> <td>30.62</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: right;">TOTAL</td> <td>2,359.10</td> <td>30.62</td> <td>76.60</td> </tr> </tbody> </table>	PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE	102183	Sara Campbell	Salary & Expenses	469.88		32.20	102184	Mrs C L Wright	Salary & Expenses	205.49		44.40	102185	Steeles Law	Fees	1,500.00			D/D	E-on	Lighting February 2017	183.73	30.62		TOTAL			2,359.10	30.62	76.60	
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Proposed Cllr L Trevail, seconded Cllr C Moore and unanimously agreed.

16.2 RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
	Community	Scole School (Poppies)	20.00
TOTAL			20.00

16.3 RESPONSIBLE FINANCE OFFICER REPORT:

Details	CR	DR	
Balance Brought Forward from last Month (Community Account) A	5,190.46		
Receipts this month (Community Account) listed above): B	20.00		
Payments this month (listed above): C		2,359.10	
Community Account Balance (=A+B-C)			2,851.36
Business Saver Account Balance C/ F £4,605.16			
Interest 6/6/16	0.57		
Interest 6/9/16	0.57		
Interest 5/12/16	0.57		
			4,606.87
TOTAL MONIES			7,458.23

BRIDGE ROAD ALLOCATED FUNDS

Details	CR	DR	Balance
Allocated Funds South Norfolk Council Grant			1,906.00
SNDC Planning Application		192.50	1,713.50
SNDC Contribution to Picnic Tables	250.00		1,963.50
Credit £4,000 from Reserves	4,000.00		5,963.50
D J Ireland Invoice £5,908.80 less VAT £984.80		4,924.00	1,039.50
Dissigns – Scole Pocket Park Signs (Clive Blakesley)		162.00	877.50
Donation from Rosedales	200.00		1077.50
Purchase of waste bin		239.87	837.63
Donation Mrs Spratling	50.00		887.63
Cllr G Moore – Picnic Table		139.00	748.63
Cllr C Blakesley – Concrete for Picnic Table		20.82	727.81
Credit from Reserves Account	1,772.19		2,500.00
Cllr G Moore – Wooden Bench		179.99	2,320.01

16.4 Allocated Funds:

APPROVED RESERVES:			
	Reserve 1/4/16	Spent	BALANCE
Bridge Road	2,320.01		2,320.01



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<p>22. To receive items for the next Agenda – Diss & District Neighbourhood Plan Governance Document, Planting of a Memorial tree, any other items for the Agenda please contact the clerk with any items for the Agenda.</p> <p>Date of next meeting: Tuesday , 21 March 2017 at 7.30 pm</p> <p>Meeting Adjourned at 9.32 pm</p>	

DRAFT