



SCOPE PARISH COUNCIL

MINUTES of the Parish Council Meeting held Monday 18 January 2016 at St Andrews Church, Scole

Cllrs. Present: Chair Cllr G Moore, Cllr C Moore, Cllr J Jones, Cllr Lady Mann, Cllr M Hall, Cllr C Brooks, Cllr C Blakesley, Cllr L Trevail

In attendance: Sara Campbell (Clerk), District Cllr J Wilby

MINUTES	ACTION
<p>1. To consider accepting apologies for absence:</p> <p>Apologies accepted from Cllr M Richmond.</p> <p>2. To approve the minutes of the Council meeting on 21 December 2015 - The minutes of the meeting (pages 897 - 901) on 21 December, 2015, previously circulated to all members were proposed by Cllr C Blakesley, seconded Cllr C Moore and unanimously agreed and signed by the Chair.</p> <p>3. To record declarations of interest from members in any item to be discussed: Cllr Trevail - Item 9.</p> <p>4. Adjourn the meeting to allow public participation – the meeting was adjourned at 7.34 pm.</p> <p>4.1. Parishioners’ Questions or Comments: Issues raised: No members of the Pubic present</p> <p>4.2. Reports from District & County Councillors: <i>The reports will be available on the parish website. www.scoleparish.org.uk.</i></p> <p>5. Re-convene the meeting – the meeting was re-convened at 7.37 pm.</p> <p>6. To receive the Clerk’s Report:</p> <p>6.1. Review Schedule of Actions –</p> <p>OUTSTANDING ISSUES:</p> <p>BIN OUTSIDE SHOP 15/6/15 – Clerk has emailed Roy Philpott shop owner asking if the shop would consider purchasing a bin. 20/7/15 No response received – Clerk to email Linda co-owner. 21/9/15 email sent to the shop – no response received. 12/10/15 Cllr Brooks to confirm email address with Clerk. 16/11/15 email sent again. 21/12/2015 Still no response, Council assume shop does not wish to purchase bin, discussion regarding the Council purchasing a bin but it would need fixing to the shop premises. Cllr Blakesley to contact the owner. 18/1/16 Cllr Blakesley has contacted one owner of the shop but needs to speak with the other owner he has the contact details and will contact them.</p> <p>ERNEST SEAMAN CLOSE PLAQUE UNVEILING – 6/11/15 Lucy Gilbert @ Cripps Developments has asked surveyors to contact the Council to arrange. 18/1/16 Clerk has sent email chasing.</p> <p>BENCH ON BRIDGE AT SCOPE POCKET PARK 21/12/15 Cllr Brooks to receive permission from River Waveney Trust to position the bench on the bridge.</p>	<p>Cllr Blakesley</p>



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<p>18/1/16 River Waveney Trust have agreed to the bench being positioned on the bridge Cllr Moore & Cllr Brooks to install.</p> <p>BIN AT BUS STOP 21/12/15 this is not being emptied by South Norfolk Council, Clerk to contact them to arrange. 18/1/16 Clerk has contacted SNDC who will arrange for this bin to be added to the collection route.</p> <p>RAF RADIO STATION - RAF 80 WING AT FRENZE – Cllr Hall & Cllr Trevail working to establish where it is – believed on land owned by Thelveton Estate.</p> <p>GULLEY CLEANING A140 – 18/1/16 Clerk had received an email from Highways at Norfolk County Council saying these would be cleared at the same time as the VRS vehicle restraint system repairs, this has not been done. Clerk to chase Highways again – District Cllr Wilby asked the Clerk to copy County Councillor Wilby in on any communications.</p>	Clerk
<p>6.2. Police Statistics – Due to changes in the reporting system at Norfolk Constabulary no figures were available this month. Clerk to contact regarding position.</p>	
<p>7. To discuss village traffic concerns:</p> <p>7.1. General Traffic Concerns:</p> <ul style="list-style-type: none"> • Information from SAM2 Machine–Bungay Road heading into village. Peak time 9 am – 10 am average speed 35.0 mph. Average of 1,200 cars are travelling into the village per day. 	
<p>8. To receive any verbal reports of accidents within the parish: None.</p>	
<p>9. To receive an update regarding the sale of Lot 1 Bridge Road and the proposed sale of the other 3 Lots of land, Lot 2 to the rear of Clements Close, Lot 3 west of the A140 and Lot 4 to the rear of Karen Close</p> <p>The Clerk updated the meeting:</p> <p>An update had been received from NP law who are just awaiting the final plan from the land survey team.</p> <p>Cllr Moore had spoken with Keith Jones at NPS, who suggested that if the Parish Council would like to put in an offer, if Norfolk County Council consider it reasonable they may accept it prior to auction. A lengthy discussion took place, Cllr Trevail suggested putting an offer in on Lot 3. It was finally decided that the Clerk would contact Keith at NPS and put in an offer of £5,000 per Lot for Lots 3 and 4, proposed by Cllr Blakesley seconded Trevail and unanimously agreed.</p> <p>After another lengthy discussion regarding funding, the Clerk will contact Will Fletcher at Historic England for details of the National Heritage Memorial Fund that has funded projects like this in the past.</p>	<p>Clerk</p> <p>Clerk</p>



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Cllr G Moore will continue to investigate other funding opportunities.

10. To consider the creation of a permissive path over land owned by Mr A & Mr D West:

Duncan West has agreed to the proposed signage, still awaiting a response from Andrew West – Clerk has chased. Cllr Blakesley will get a quote.

**Clerk/
Cllr Blakesley**

11. To agree the positioning in the parish of the recently discovered Marker Stone:

District Cllr Wilby will fund this project to progress the application pricing is required. It was agreed to ask for funding to cover the cement and plaque for the marker stone, also 6 hardwood signs for the nature walk. Cllr G Moore and Cllr Brooks will decide on requirements and contact the Clerk.

**Cllr G
Moore/Cllr C
Brooks**

12. To review the Community Survey completed in 2009:

Cllr C Moore and Cllr Jones have reviewed the survey and there are not many changes. Cllr C Moore to circulate update to Councillors and put into the Post Horn. The Nature Walk and Pocket Park to be added.

Cllr C Moore

13. To discuss & vote on any new & o/s planning applications:

13.1 None

13.2 Current planning applications:

None

14. FINANCE

14.1 AUTHORISATION FOR PAYMENT:

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
D/D	E-on	Street Lighting	159.11	26.52	
102122	Sara Campbell	Salary & Expenses	334.77		0.00
102123	Ann Foreman	Salary & Expenses	236.00		0.00
TOTAL			729.88	26.52	

Proposed Cllr C Brooks and Seconded Cllr M Hall and unanimously agreed.

14.2 RECEIPTS THIS MONTH:

Date	Account	Received From	Amount



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TOTAL	0.00

14.3 RESPONSIBLE FINANCE OFFICER REPORT:

Details	CR	DR	
Balance Brought Forward from last Month (Community Account) A	14,759.37		
Receipts this month (Community Account) listed above: B	0.00		
Payments this month (listed above): C		729.88	
Community Account Balance (=A+B-C)			14,029.49
Business Saver Account Balance C/ F £4,602.83			
Interest 8/6/15	0.62		
Interest 7/9/15	0.57		
Interest 7/1/16	0.57		
			4,604.59
TOTAL MONIES			18,634.08

BRIDGE ROAD ALLOCATED FUNDS

Details	CR	DR	Balance
Allocated Funds South Norfolk Council Grant			1,906.00
SNDC Planning Application		192.50	1,713.50
SNDC Contribution to Picnic Tables	250.00		1,963.50
Credit £4,000 from Reserves	4,000.00		5,963.50
D J Ireland Invoice £5,908.80 less VAT £984.80		4,924.00	1,039.50
Dissigns – Scole Pocket Park Signs (Clive Blakesley)		162.00	877.50
Donation from Rosedales	200.00		1077.50
Purchase of waste bin		239.87	837.63
Donation Mrs Spratling	50.00		887.63
Cllr G Moore – Picnic Table		139.00	748.63
Cllr C Blakesley – Concrete for Picnic Table		20.82	727.81
Credit from Reserves Account	1,772.19		2,500.00
Cllr G Moore – Wooden Bench		179.99	2,320.01

14.4 Allocated Funds: The Clerk had prepared reserves for the commencement of the financial year commencing 1/4/ 2015

APPROVED RESERVES:			
	Reserve 1/4/15	Spent	BALANCE
Bridge Road	2,500.00	179.99	2,320.01
Street Lights	6,205.68		6,205.68
General Contingency	19.53		19.53
VC Celebration Payment from District Councillor	250.00		250.00
TOTAL	8,975.21		8,795.22

15. To approve the 2016/2017 Budget and Precept Application:
Councillors had prepared the budget for approval by the full council.



MINUTES	ACTION
<p>The main change this year is to stop the donation to Borderhoppa as this is no longer meeting the requirements of the parish.</p> <p>Cllr Moore proposed to give a £300 donation to Post Horn, which prompted a lively discussion, Cllr Hall and Cllr Lady Mann disagreed with this donation, it was felt the magazine is only quarterly and it would be more profitable if it was not printed in colour and the quality of the paper was reduced. It was finally agreed that this would be a one-off payment for 2016/17.</p> <p>With the reduction in grant money from South Norfolk Council and the expenses reduced the Council kept the Precept increase to 1.5% (£17,127) representing a 54p increase to Band D Council Tax.</p> <p>Cllr Brooks proposed the £17,127 (after grant allocation) precept request, seconded Cllr Jones and unanimously agreed.</p> <p>The £600 allocated as Other Charitable Donations in the 2015/16 budget was agreed to be split - £300 First Responders, £150 EACH, £150 Norfolk Age UK proposed by Cllr C Blakesley seconded Cllr C Brooks and unanimously agreed.</p>	
<p>16. To receive and discuss items from Committees/Groups:</p> <p>16.1 Employment Group – Cllr Blakesley agreed to join the Employment Group. The Clerk’s appraisal needs to take place early 2016.</p> <p>16.2 Finance Group – Nothing to report.</p> <p>16.3 Scole Community Centre & Playing Field –Meeting has been had with Durrants and work is to beginning on commencing with the first phase of the development.</p> <p>16.4 Community Survey Report – See above</p> <p>16.5 Funding Opportunities Group – looking for funding for Lots 3 & 4.</p> <p>16.6 Footpath Warden – see below.</p> <p>16.7 Scole Pocket Park – 20.5 hours have been worked this month. Cutting back trees on Millers Lane and in the Park. Litter picking has been completed around the village and on the verges on A140 to the River.</p> <p>Cllr Brooks cleared the drains under the road at Low Road and cleared the culverts so water is running in the ditches.</p>	Cllr G Moore
<p>17. To receive an update on any meetings attended: Next Tree Wardens meeting on 27 January, 2016 will be attended by Cllr Brooks, Cllr Hall and Mrs S Hall.</p>	
<p>18. To receive and discuss items from Parish Councillors:</p> <p>Cllr C Moore</p> <ul style="list-style-type: none"> Gissing have received funding of £711,000 for their Village Hall – Clerk to ask them where the funding was from. <p>Cllr M Hall</p>	



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<ul style="list-style-type: none">• 19/3/16 at 10 am a meeting is to be held at the Pennoyer Centre in Pulham for funding to maintain war memorials <p>18. Correspondence received – ask Clerk for any correspondence required.</p> <p>19. To receive items for the next Agenda – Charity payment from 2015/16 Budget to Borderhoppa.</p> <p>20. Date of next meeting: Monday, 15 February, 2016 at 7.30 pm</p> <p>Meeting Adjourned at 9.15 pm</p>	

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