



Scole Parish Council

MINUTES of the Parish Council Meeting held Monday 15 June 2015 at St Andrews Church, Scole

Cllrs. Present: Chair Cllr G Moore, Cllr C Blakesley, Cllr C Brooks, Cllr Lady R Mann, Cllr C Moore, Cllr S Redgrave

In attendance: Sara Campbell (Clerk), County Cllr M Wilby, District Cllr J Wilby & 2 members of the public

MINUTES	ACTION
<p>1. To consider accepting apologies for absence: Apologies were accepted from Cllr Jones and Cllr Richmond.</p>	
<p>2. To approve the minutes of the Annual Council meeting on 18 May 2015 - The minutes of the meeting (pages 864 - 869) on 18 May, 2015, previously circulated to all members were proposed by Cllr Blakesley, seconded Cllr S Redgrave and unanimously agreed and signed by the Chair.</p>	
<p>3. To record declarations of interest from members in any item to be discussed – none</p>	
<p>4. Adjourn the meeting to allow public participation – the meeting was adjourned at 7.34 pm.</p>	
<p>4.1. Parishioners’ Questions or Comments: A member of the public attended the meeting to make the Council aware of their frustration regarding the promised parking spaces at the rear of their property offered by Cripps Development as a sweetener to them not opposing the planning application. These were clearly shown on the plans, however, the spaces have not been built and they understand this land has now been sold to their neighbour for a garden extension.</p>	
<p>4.2. Reports from District & County Councillors: <i>The reports will be available on the parish website. www.scoleparish.org.uk.</i></p>	
<p>5. Re-convene the meeting – the meeting was re-convened at 7.57 pm.</p>	
<p>6. To receive the Clerk’s Report:</p>	
<p>6.1. Review Schedule of Actions – OUTSTANDING ISSUES: BILLINGFORD POST BOX – reported missing 17/6/13 Clerk spoke to Martin Wicks who said his superior had promised to contact us – to date no contact – Clerk to Chase. 17/2/14 Clerk has spoken with Grant at Royal Mail Ipswich , they will not be replacing the Post Box as it was hardly used and there is another in the village Box No: IP21 7081 Post Code: IP21 4HL. Cllr Redgrave unhappy with response and will chase Royal Mail for satisfactory solution. 22/4/14 –Cllr Redgrave is putting a petition in the pub to keep the Post Box. 19/5/14 Grant from Royal Mail will visit Billingford to investigate further. 21/7/14 No further information. 15/9/14 No further information. 13/10/14 Cllr Redgrave has spoken to Martin Wicks at Diss, she will meet Grant from Royal Mail he is coming to look at the site, it was mentioned that planning</p>	



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<p>permission will be required Cllr Redgrave spoke with Cllr M Wilby who said that isn't the case. 15/12/14 Cllr Redgrave has left 10 messages on Grant's mobile phone no response received. She has spoken with Martin Wicks at Diss Post Office and told him of her dissatisfaction is the resolution of this situation. There is a petition that will be sent to Richard Bacon MP if no response is received. Clerk to find out if there is a Royal Mail Ombudsman. 19/1/15 Clerk has the details of the Royal Mail Ombudsman Cllr Redgrave asked the clerk to proceed with the complaint. 16/2/15 The Clerk has received an email from David Gee – Chairman and Chief Executive Office who is investigating our complaint. 16/3/15 David Gee has confirmed the Post Box will be replaced and should be in situ by w/c 20/4/15. 20/4/15 Post Box not in situ Clerk has chased David Gee. 18/5/15 Confirmation that this post box will be replaced but no guaranteed date. 15/6/15 Clerk to chase again.</p> <p>POT HOLES – Upper Street outside Fox Cub Cottage. 16/3/15 Cllr Redgrave to send photos to the Clerk who will email to Highways. 20/4/15 Photos send to Bob Edwards Highways awaiting response. 18/5/15 Higways responded" that the potholes are outside the Highways Boundary so he can not authorise repair, Cllr Redgrave asked the Clerk to arrange a meeting with Highways. 15/6/15 Cllr Redgrave to contact Highways Boundary dispute team.</p> <p>ROAD SURFACE SUBSIDING AT THE ENTRANCE TO BUNGAY ROAD – 15/12/14 Clerk has reported to Highways. 19/1/14 Clerk to chase Highways. 16/2/15 Highways requested more info. 16/3/15 Cllr Blakesley to email photos to the Clerk 18/5/15 photos received and emailed to Highways awaiting response. 15/6/15 Highways have inspected it is a construction joint does not require intervention at the moment.</p> <p>ST ANDREWS CHURCH BURIAL GROUND – 15/12/14 Clerk to send a letter confirming the Council have fulfilled their financial obligations regarding the conversion of the Rectory garden to a burial ground. 19/1/15 Clerk to apply for planning permission for change of use. 16/3/15 Planning Application to be sent after meeting. 18/5/15 problem with map submitted – Clerk to resolve.</p> <p>POT HOLES KAREN CLOSE - 16/3/15 Awaiting response from Highways. 15/6/15 Been inspected by Highways road requires surface dressing Highways have programmed this for future meanwhile, will repair potholes.</p> <p>REINSTATE VERGES ON NEW ROAD 16/3/15 Awaiting response from Highways. 15/6/15 Highways will investigate.</p> <p>Other Issues:</p> <p>The Clerk updated the Council on the prices for unmetered supply. All organisations were unable to be cost effective due to the number of units used. The Council will consider updating the lights to use low wattage halogen bulbs to long-term reduce costs.</p> <p>6.2. Police Statistics – Crime reported for the month of May 2015.</p> <p>Theft Other – 1 Violence against Person – 6</p>	



MINUTES		ACTION
7.	<p>To discuss village traffic concerns:</p> <p>7.1. General Traffic Concerns: Cllr Blakesley has spoken to South Norfolk Council regarding the speeding Taxis they can provide a speed camera to be used.</p>	
8.	<p>To receive any verbal reports of accidents within the parish: Car in ditch in Norgate Lane.</p>	
9.	<p>To receive an update on the laying of the VC Paving Stones in recognition of Gordon Flowerdew and Ernest Seaman:</p> <p>Nothing to report.</p>	
10.	<p>To receive an update on the Planning Application for 17 dwellings and a Village Hall on Norwich Road, Scole.</p> <p>Cllr C Moore updated the meeting on a recent meeting she and Cllr Jones had attended. English Heritage has objected to the modern units. Cllr G Moore updated the meeting regarding the proposed Village Hall; the planners require submission of a business plan. Trevor Raven and David Hillier are looking for Trustees to set up a Community Organisation, Cllr G Moore has agreed to become a trustee and is currently working on the business plan.</p>	
11.	<p>To receive an update on the allocated development of land at Norwich Road, Scole: Councillors discussed the proposals put forward by the Consultants and Developers at the Parish Council meeting 20 April, 2015.</p> <p>The Council commented as follows:</p> <ol style="list-style-type: none"> 1. The Site Specific Plan does not refer to 30 properties. The preferred option for this allocation is 10 dwellings. For Scole Village land is allocated for small scale housing growth 10 - 20 dwellings, with the recent developments by Danny Ward and Cripps Developments the required allocation has been met. The Council would consider 10 -15 properties to be developed. 2. The Council is not happy with the proposed move of the footpath. 3. The Council feel the development is unimaginative and there is no green space within the development for children. The design does not fulfil the village ethos it reflects an urban development. 4. Lower cost housing will encourage younger families to the village, putting more pressure onto the village school, a letter has been received from the headmaster regarding a lack of additional capacity. 5. The council raised general concerns regarding the increase in traffic with the junction opposite the school. 	



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12. To discuss the replacement of the Dog Bin at Thelveton:
 It was unanimously agreed the Clerk would order a metal bin to replace the bin blown up recently. Councillors agreed to move the bin to post displaying the bus timetable.

Clerk

13. To discuss & vote on any new & o/s planning applications:

13.1 Previous planning applications:
2015/0436 – Land west of Norwich Road, Scole, Norfolk.
Amended Plans – Construction 17 no. dwellings and access road, village hall and parking, open space recreation and wildlife areas.
Parish Council Comment: No additional comment

13.2 Current planning applications:
2015/1137 – 11 Flowerdew Meadow, Scole, Norfolk IP21 4EN
Proposal – Two storey side extension and solar panel to roof.
Parish Council Comment: No concerns recommend for approval.

2015/1061 – 3 Alexander Way, Scole, Norfolk IP21 4GA
Proposal - Erection of porch to side of bungalow
Parish Council Comment: No concerns recommend for approval.

14. FINANCE

14.1 AUTHORISATION FOR PAYMENT:

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
102087	Sara Campbell	Salary & Expenses	308.04	0.00	
102088	Ann Foreman	Salary & Expenses	154.35	0.00	
D/D	E-on	Street Lighting	159.11	26.52	
102089	Came & Co	Insurance	1,002.97		
102090	Westcotec	Lighting Maintenance	275.89	45.98	
102091	Mr C Brooks	Petrol	11.77		
102092	Mr G Moore	Welding	121.00		
102093	Community Action Norfolk	Previously NRCC – Subscription	50.00		
TOTAL			2,083.13	72.50	

Proposed Cllr S Redgrave and Seconded Cllr C Blakesley and unanimously agreed.

14.2 RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
TOTAL			0.00

14.3 RESPONSIBLE FINANCE OFFICER REPORT:

Details	A	CR	DR	
Cash Book Balance Brought Forward (Community Account)	A	9,444.46		



MINUTES			ACTION
Receipts this month (Community Account) listed above):	B	0.00	
Payments this month (listed above):	C		2,083.13
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			7,391.33
Business Saver Account Balance			4,602.83
TOTAL MONIES			11,964.16

BRIDGE ROAD ALLOCATED FUNDS

Details	CR	DR	Balance
Allocated Funds South Norfolk Council Grant			1,906.00
SNDC Planning Application		192.50	1,713.50
SNDC Contribution to Picnic Tables	250.00		1,963.50
Credit £4,000 from Reserves	4,000.00		5,963.50
D J Ireland Invoice £5,908.80 less VAT £984.80		4,924.00	1,039.50
Dissigns – Scole Pocket Park Signs (Clive Blakesley)		162.00	877.50
Donation from Rosedales	200.00		1077.50
Purchase of waste bin		239.87	837.63
Donation Mrs Spratling	50.00		887.63
Cllr G Moore – Picnic Table		139.00	748.63
Cllr C Blakesley – Concrete for Picnic Table		20.82	727.81

- 14.4 Approve Allocated Funds:** Clerk to prepare Reserves
- 15. To approve Sections 1 & 2 of the Annual Return for the Year Ended 31 March 2015:**
- The Clerk read through the figures in Section 1 of the Annual return for the financial year ended 31st March 2015.
- The Clerk read the Statements 1-8 of Section 2 – Annual Governance statement 2014/15 to which all Councillors’ responded “yes”, Statement 9 was “not applicable”.
- Both Section 1 & 2 of the Annual Return for the Year Ended 31st March 2015 were signed by the Clerk and the Chairman.
- 16. To receive and discuss items from Committees/Groups:**
- 16.1. Employment Group** – Due to the Village Ranger taking holiday Cllr Moore asked all Councillors to pick up any litter seen.
- 16.2. Finance Group** – Audit to be completed by 25 June, 2015.
- 16.3. Scole Community Centre & Playing Field** –Planning application has been submitted for phase 1 of the extension.
- 16.4. Community Survey Report** – nothing to update.
- 16.5. Funding Opportunities Group** – Cllr Moore has been in contact with ACRE and

Clerk



Scole Parish Council

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	CAN regarding funding for the Village Hall both have said this project needs to be disassociated from the Parish Council. Consider asking District Cllr J Wilby to fund a new Parish Noticeboard – Clerk to get prices.	Clerk
16.6.	Footpath Warden – see below.	
16.7.	Scole Pocket Park – 47 hours worked by the volunteers. Cllr Moore to purchase the picnic bench funded by District Cllr Wilby's allowance.	Cllr G Moore
	Mid-Suffolk are due to inspect the site – they are going to rebuild the fishing platforms.	Clerk
	Footpath at Belmont Grange overgrown – Cllr Lady Mann will arrange for some clearance.	Cllr Lady Mann
17.	To receive an update on any meetings attended: Cllr Moore and Cllr Blakesley attended the Update of Neighbourhood Planning.	
18.	To receive and discuss items from Parish Councillors:	
18.1	Cllr Redgrave – Letter received from Billington PCC thanking the Parish Council for churchyard maintenance donation. Pipe burst at Billington, AWA only took 3 days to fix. Spoken to Grass Cutting Contractor regarding grass left on pavements.	
18.2	Cllr C Moore – asked the Clerk to chase the shop re the bin.	Clerk
18.3	Cllr Blakesley – Fifth bollard outside The Terrace is still missing Clerk to chase. Pavement from Crossways to Pocket Park is overhanging the pavement. Is willing to donate a swing sign to put outside Church on Parish Council meeting days to advertise meeting.	Clerk
18.4	Cllrs C Brooks – The Churchyard is cleared there is a trailer of scrap metal to be moved.	
19.	Correspondence received – ask Clerk for any correspondence required.	
20.	To receive items for the next Agenda – email any requests to the Clerk	
21.	Date of next meeting: Monday, 20 July, 2015 at 7.30 pm	
	Meeting Adjourned at 10.10 pm	