



SCOLE PARISH COUNCIL

MINUTES of the Parish Council Meeting held Monday 14 March 2016 at Scole Primary School, Norwich Road, Scole

Cllrs. Present: Chair Cllr G Moore, Cllr C Moore, Cllr M Hall, Cllr C Brooks, Cllr C Blakesley, Cllr L Trevail

In attendance: Sara Campbell (Clerk)

MINUTES	ACTION
<p>1. To consider accepting apologies for absence:</p> <p>Apologies accepted from Cllr Lady R Mann, Cllr M Richmond, Cllr J Jones.</p> <p>2. To approve the minutes of the Council meeting held on 22 February 2016 - The minutes of the meeting (pages 908 - 913) held on 22 February, 2015, previously circulated to all members were proposed by Cllr C Brooks, seconded Cllr C Blakesley and unanimously agreed and signed by the Chair.</p> <p>3. To record declarations of interest from members in any item to be discussed: Cllr Trevail - Item 9, Cllr Blakesley – Item 13.</p> <p>4. Adjourn the meeting to allow public participation – the meeting was adjourned at 7.38 pm.</p>	
<p>4.1. Parishioners’ Questions or Comments: One member of the public brought attention to the Councillors that there lorry parking overnight in the village.</p> <p>Strimming of grass near Bridge House – clerk to check with Sue Redgrave if this should be undertaken by MW Services.</p> <p>A member of the public raised several issues: Large pothole on the Bridge at Billingford, Low Road is generally in a very bad state. Parking on the pavement on Low Road Billingford, pedestrians having to walk in the road to avoid it. Grips have been cleared on Low Road, but not the A143 causing flooding when there is a heavy rain. Paint tins in ditch along Low Road, Billingford. Clerk will report to the relevant authority.</p>	<p>Clerk</p> <p>Clerk</p>
<p>4.2. Reports from District & County Councillors: <i>The Clerk read the reports submitted by the District Councillors, the reports will be available on the parish website. www.scoleparish.org.uk.</i></p> <p>District Cllr J Wilby informed the Council that the Planning Application for the proposed village hall and dwellings will be put to the Planning Committee on Wednesday, 30th March, 2016.</p> <p>5. Re-convene the meeting – the meeting was re-convened at 7.50 pm.</p>	



MINUTES	ACTION
<p>6. To receive the Clerk’s Report: The Clerk raised the correspondence recently received from Came & Company regarding a review of exposures and assets – Cllr G Moore and the Clerk will meet with them – Clerk to arrange.</p>	Clerk
<p>6.1. Review Schedule of Actions – The Clerk reviewed the Schedule of Actions.</p>	
<p>6.2. Police Statistics – Due to changes in the reporting system at Norfolk Constabulary no figures were available this month.</p>	
<p>7. To discuss village traffic concerns:</p>	
<p>7.1. General Traffic Concerns:</p> <ul style="list-style-type: none"> Information from SAM2 Machine–Norwich Road by school heading into village. Average speed – 6 am – 8 am 42 mph, peak time 9 am – 10 am 34/5 mph. Average of 750 cars travelling through the village per day. 	
<p>8. To receive any verbal reports of accidents within the parish: Two vehicles have gone through the hedge at the T-junction Norwich Road/Norgate Lane.</p>	
<p>9. To receive an update regarding the sale of Lot 1 Bridge Road and the proposed sale of the other 3 Lots of land, Lot 2 to the rear of Clements Close, Lot 3 west of the A140 and Lot 4 to the rear of Karen Close</p> <p>The Clerk updated the meeting:</p> <p>Lot 1 – Steeles Law have the contract and will report to the Council once queries have been answered by NPS.</p> <p>Lot 2 – will be auctioned on 8th April, 2016, residents of Clements Close are interested in purchasing this Land.</p> <p>Lot 3 – The Clerk had put a revised offer to LPS of £7,500 for Lot 3 only, this has been rejected, the Clerk had asked if an offer of £10,000 is made will Norfolk County Council (NCC) be minded to accept it – the response was the offer would have to include all costs for NCC max £1,250. After a lengthy discussion Cllr Blakesley proposed that the Clerk puts an offer of £10,000 plus costs to NCC, seconded Cllr L Trevail and unanimously agreed.</p> <p>Lot 4 – Start negotiations to remove Lot 4 from the auction in the summer, this lot has no vehicular access so Councillors consider it to be worth less than £10,000.</p> <p>Clerk to investigate borrowing funds from the Public Works Loan Board, and the powers of a Parish Council to borrow money.</p> <p>Cllr Brooks will continue with the application for a Modification Order –to</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>



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MINUTES		ACTION												
	amend the Definitive Map and Statement of Public Rights of Way for the County of Norfolk.													
10.	To discuss the recent flooding at Low Road, Scole and agree a course of action: The owner of Lime View, Low Road is liaising with Highways/Anglian Water. Add to the agenda for an update at the next meeting..	Cllr Brooks												
11.	To consider the creation of a permissive path over land owned by Mr A & Mr D West: The Permissive Path agreement needs to be signed by Mr D West and Mr A West.	Clerk												
12.	To agree the positioning in the parish of the recently discovered Marker Stone: Cllr C Brooks & Cllr G Moore to provide quotes to District Cllr J Wilby.	Cllr G Moore/Cllr C Brooks												
13.	To discuss the appointment of Trustees for the Scole Playing Field & Sports Pavilion Trust: Councillors unanimously agreed to appoint the following as Trustees at the Scole Playing Field and Sports Pavilion: Mr Clive Blakesley Mrs Gilliam Blakesley Mr Steve Bartram Mr C Partridge													
14.	To discuss & vote on any new & o/s planning applications:													
14.1	2016/0500 Applicant: Ms Teresa Griffin Location: Waveney House, Bungay Road, Scole, Norfolk IP21 4DX Proposal: Change of use from a leisure room to a holiday let with internal alterations. Recommendation: The Parish Council APPROVED this application with no comments.													
14.2	Current planning applications: None													
15.	To approve not to opt out of the External Audit for smaller Councils with a turnover of less than £25,000. Proposed Cllr M Hall, seconded Cllr C Moore and unanimously agreed.													
16.	FINANCE													
16.1	AUTORISATION FOR PAYMENT:													
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MINUTES					ACTION
TYPE			AMOUNT		
D/D	E-on	Street Lighting	148.84	24.81	
102127	Sara Campbell	Salary & Expenses	453.72		0.00
102128	Ann Foreman	Salary & Expenses	178.90		0.00
102129	St Andrews	Hall Hire	240.00		
102130	Westcotec	Lighting Maintenance	275.89		
102131	Scole School	Hall Hire	20.00		
102132	Diss First Responders	S137 Donation	300.00		
102133	EACH	S137 Donation	150.00		
102134	Norfolk Age UK	S137 Donation	150.00		
TOTAL			1,917.35	24.81	

Proposed Cllr C Blakesley and Seconded Cllr L Trevail and unanimously agreed.

16.2 RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
TOTAL			0.00

16.3 RESPONSIBLE FINANCE OFFICER REPORT:

Details	CR	DR	
Balance Brought Forward from last Month (Community Account) A	13,120.60		
Receipts this month (Community Account) listed above: B	0.00		
Payments this month (listed above): C		1,917.35	
Community Account Balance (=A+B-C)			11,203.25
Business Saver Account Balance C/ F £4,602.83			
Interest 8/6/15	0.62		
Interest 7/9/15	0.57		
Interest 7/1/16	0.57		
			4,604.59
TOTAL MONIES			15,807.84

BRIDGE ROAD ALLOCATED FUNDS

Details	CR	DR	Balance
Allocated Funds South Norfolk Council Grant			1,906.00
SNDC Planning Application		192.50	1,713.50
SNDC Contribution to Picnic Tables	250.00		1,963.50
Credit £4,000 from Reserves	4,000.00		5,963.50
D J Ireland Invoice £5,908.80 less VAT £984.80		4,924.00	1,039.50
Dissigns – Scole Pocket Park Signs (Clive Blakesley)		162.00	877.50
Donation from Rosedales	200.00		1077.50



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MINUTES			ACTION
Purchase of waste bin		239.87	837.63
Donation Mrs Spratling	50.00		887.63
Cllr G Moore – Picnic Table		139.00	748.63
Cllr C Blakesley – Concrete for Picnic Table		20.82	727.81
Credit from Reserves Account	1,772.19		2,500.00
Cllr G Moore – Wooden Bench		179.99	2,320.01

16.4 Allocated Funds: The Clerk had prepared reserves for the commencement of the financial year commencing 1/4/ 2015

APPROVED RESERVES:			
	Reserve 1/4/15	Spent	BALANCE
Bridge Road	2,500.00	179.99	2,320.01
Street Lights	6,205.68		6,205.68
General Contingency	19.53		19.53
VC Celebration Payment from District Councillor	250.00		250.00
TOTAL	8,975.21		8,795.22

17. To receive and discuss items from Committees/Groups:

17.1 Employment Group (CM, MR, CAB) – Nothing to report.

17.2 Finance Group (GM, JJ, COB) – Accounts to be Auditted.

17.3 Scole Community Centre & Playing Field –AGM was held on 24/2/2016, new committee formed – Clive Blakesley (Chair), Gill Blakesley (Treasurer) Christiaan Partridge (Secretary), Steve Bartram, Corinne Moore, Teresa Collins, Laura Barnes, Dee Antiades, Paul Head. Trustees elected above.

17.4 Community Survey Group (CM, JJ, MR) – Nothing to report.

17.5 Funding Opportunities Group (GM, COB) – Shortlisted for the £2,000 Post Code Lottery. CAN are holding a Funding Opportunities Meeting early April – Cllr G Moore will attend.

17.6 Footpath Warden (COB) – see below.

17.7 Scole Pocket Park (COB) – 108 volunteer hours. Linda and June have spent 10 hours litter picking. Steps have been created down to the Permissive Path and hazel stems have been woven to create a fence.

Cllr G Moore

18. To receive an update on any meetings attended: Cllr C Moore, Cllr C Blakesley and the Clerk attended a meeting held by the South Norfolk Executive Representatives of the Norfolk Association of Local Councils raising some concerning issues regarding financial liabilities. The Councillors agreed the Council should resign from the Association as it is currently not providing a good service and the concerns over the financial liabilities. Add to the Agenda for approval next month.

Clerk

19. To receive and discuss items from Parish Councillors: None

20. Correspondence received – ask Clerk for any correspondence required.

21. To receive items for the next Agenda – send any Agenda items to the Clerk.



SCOPE PARISH COUNCIL

MINUTES	ACTION
<p>22. Date of next meeting: Monday, 18 April, 2016 at 7.30 pm</p> <p>Meeting Adjourned at 10.00 pm</p>	

DRAFT