



Scole Parish Council

MINUTES of the Parish Council Meeting held Monday 20 July 2015 at St Andrews Church, Scole

Cllrs. Present: Chair Cllr S Redgrave, Cllr C Brooks, Cllr Lady R Mann, Cllr J Jones, Cllr M Richmond

In attendance: Sara Campbell (Clerk), 1 members of the public

MINUTES	ACTION
<p>1. To consider accepting apologies for absence: Apologies were accepted from Cllr C Moore, Cllr G Moore & Cllr Blakesley.</p>	
<p>2. To approve the minutes of the Annual Council meeting on 15 June 2015 - The minutes of the meeting (pages 870 - 875) on 15 June, 2015, previously circulated to all members were proposed by Cllr C Brooks, seconded Cllr M Richmond and unanimously agreed and signed by the Chair.</p>	
<p>3. To record declarations of interest from members in any item to be discussed – none</p>	
<p>4. Adjourn the meeting to allow public participation – the meeting was adjourned at 7.34 pm.</p>	
<p>4.1. Parishioners' Questions or Comments: None</p>	
<p>4.2. Reports from District & County Councillors: <i>The reports will be available on the parish website. www.scoleparish.org.uk.</i></p>	
<p>5. Re-convene the meeting – the meeting was re-convened at 7.40 pm.</p>	
<p>6. To receive the Clerk's Report:</p>	
<p>6.1. Review Schedule of Actions – OUTSTANDING ISSUES: BILLINGFORD POST BOX – reported missing 17/6/13 Clerk spoke to Martin Wicks who said his superior had promised to contact us – to date no contact – Clerk to Chase. 17/2/14 Clerk has spoken with Grant at Royal Mail Ipswich , they will not be replacing the Post Box as it was hardly used and there is another in the village Box No: IP21 7081 Post Code: IP21 4HL. Cllr Redgrave unhappy with response and will chase Royal Mail for satisfactory solution. 22/4/14 –Cllr Redgrave is putting a petition in the pub to keep the Post Box. 19/5/14 Grant from Royal Mail will visit Billingford to investigate further. 21/7/14 No further information. 15/9/14 No further information. 13/10/14 Cllr Redgrave has spoken to Martin Wicks at Diss, she will meet Grant from Royal Mail he is coming to look at the site, it was mentioned that planning permission will be required Cllr Redgrave spoke with Cllr M Wilby who said that isn't the case. 15/12/14 Cllr Redgrave has left 10 messages on Grant's mobile phone no response received. She has spoken with Martin Wicks at Diss Post Office and told him of her dissatisfaction is the resolution of this situation. There is a petition that will be sent to Richard Bacon MP if no response is received. Clerk to find out if there is a Royal Mail Ombudsman.</p>	



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<p>19/1/15 Clerk has the details of the Royal Mail Ombudsman Cllr Redgrave asked the clerk to proceed with the complaint. 16/2/15 The Clerk has received an email from David Gee – Chairman and Chief Executive Office who is investigating our complaint. 16/3/15 David Gee has confirmed the Post Box will be replaced and should be in situ by w/c 20/4/15. 20/4/15 Post Box not in situ Clerk has chased David Gee. 18/5/15 Confirmation that this post box will be replaced but no guaranteed date. 15/6/15 Clerk to chase again.</p> <p>ST ANDREWS CHURCH BURIAL GROUND – 15/12/14 Clerk to send a letter confirming the Council have fulfilled their financial obligations regarding the conversion of the Rectory garden to a burial ground. 19/1/15 Clerk to apply for planning permission for change of use. 16/3/15 Planning Application to be sent after meeting. 18/5/15 problem with map submitted – Clerk to resolve.</p> <p>POT HOLES KAREN CLOSE - 16/3/15 Awaiting response from Highways. 15/6/15 Been inspected by Highways road requires surface dressing Highways have programmed this for future meanwhile, will repair potholes.</p> <p>REINSTATE VERGES ON NEW ROAD 16/3/15 Awaiting response from Highways. 15/6/15 Highways will investigate.</p> <p>BUNGAY ROAD/NORWICH ROAD STOP SIGN AND BETTER ROAD MARKINGS – 20/4/15 Awaiting survey results</p> <p>BIN OUTSIDE SHOP 15/6/15 – Clerk has emailed Roy Philpott shop owner asking if the shop would consider purchasing a bin. 20/7/15 No response received – Clerk to email Linda co-owner.</p> <p>COMPLETED:</p> <p>POT HOLES – Upper Street outside Fox Cub Cottage. 16/3/15 Cllr Redgrave to send photos to the Clerk who will email to Highways. 20/4/15 Photos send to Bob Edwards Highways awaiting response. 18/5/15 Higways responded" that the potholes are outside the Highways Boundary so he can not authorise repair, Cllr Redgrave asked the Clerk to arrange a meeting with Highways. 15/6/15 Cllr Redgrave to contact Highways Boundary dispute team. 20/7/15 Cllr Redgrave reported that this work has been completed.</p> <p>ROAD SURFACE SUBSIDING AT THE ENTRANCE TO BUNGAY ROAD – 15/12/14 Clerk has reported to Highways. 19/1/14 Clerk to chase Highways. 16/2/15 Highways requested more info. 16/3/15 Cllr Blakesley to email photos to the Clerk 18/5/15 photos received and emailed to Highways awaiting response. 15/6/15 Highways have inspected it is a construction joint does not require intervention at the moment.</p>	
<p>6.2. Police Statistics – Crime reported for the month of June 2015.</p> <p>Criminal Damage – 1 Fraud & Forgery - 1 Violence against Person – 8</p> <p>7. To discuss village traffic concerns:</p> <p>7.1. General Traffic Concerns: The Police have attended the A143 and with speed detection equipment.</p>	



MINUTES		ACTION
8.	To receive any verbal reports of accidents within the parish: None.	
9.	To receive an update on the laying of the VC Paving Stones in recognition of Gordon Flowerdew and Ernest Seaman: Nothing to report.	
10.	To receive an update on the allocated development of land at Norwich Road, Scole: No update received.	
11.	To discuss the leasing of the land at the bottom of Karen Close from NCC Highways: Cllr Brooks would like a formal lease in place for the piece of land opposite the entrance to White Lodge and behind the gardens on Karen Close, now we have been given the option for a permissive path across the land owned by West's. Clerk to write to Norfolk County Council. The Council would like at least a minimum of an agreement to maintain. We have been maintaining since the bypass went in.	Clerk
12.	To discuss & vote on any new & o/s planning applications:	
12.1	Previous planning applications: None	
12.2	Current planning applications: 2015/1305 – Playing Field, Ransome Avenue, Scole, Norfolk IP21 4EA Proposal – Erection of changing room block. Parish Council Comment: No objections – unanimously agreed. 2015/1340 – Land rear of 30 and 32 Ransome Avenue Reeve Close, Scole, Norfolk Proposal - Erection of new single storey dwelling with garage. Erection of new garage to Ransome Avenue. Demolition of existing garage. Parish Council Comment: No objections – unanimously agreed. 2015/1509 Land South of Vehicle Repairs and Sales Garage Norwich Road Scole Proposal – Demolition of existing commercial building and extension. Following demolition erection of three new dwellings and garages. Parish Council Comment: No objections – unanimously agreed. The above application arrived after the Agenda was published and therefore was not listed for discussion. As there is no meeting in August Cllrs viewed the application and commented. Residents may contact South Norfolk Council direct with any comments.	
13.	FINANCE	
13.1	AUTORISATION FOR PAYMENT:	



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PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
102094	Sara Campbell	Salary & Expenses	366.54	0.00	
102095	Ann Foreman	Salary & Expenses	130.45	0.00	
D/D	E-on	Street Lighting	153.98	25.66	
102096	Kingfisher Direct Ltd	Thelveton Dog Bin	196.19	32.70	
102097	Pauline James	Audit	104.00	0.00	
102098	Mr C Brooks	Petrol	14.01	0.00	
102099	Scole School	Scroll Shield	16.60	0.00	
102100	M W Services	Grass Cutting	1,375.99	229.33	
102101	South Norfolk Council	Re-application for Burial Ground Change of use	192.50	0.00	
TOTAL			2,550.26	287.69	

Proposed Cllr C Brooks and Seconded Cllr Lady Mann and unanimously agreed.

13.2 RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
3/7/15	Community	South Norfolk Council (Refund of Planning Fee)	192.50
6/7/15	Community	Dividend	0.03
28/5/15	Community	Bunwell Parish Council	51.92
TOTAL			244.45

13.3 RESPONSIBLE FINANCE OFFICER REPORT:

Details	CR	DR	
Balance Brought Forward from last Month (Community Account) A	7,361.33		
Receipts this month (Community Account) listed above): B	244.45		
Payments this month (listed above): C		2,550.26	
Community Account Balance (=A+B-C)			5,055.52
Business Saver Account Balance C/ F £4,602.83 Interest 8/6/15	0.62		4,603.45
TOTAL MONIES			9,658.97

BRIDGE ROAD ALLOCATED FUNDS

Details	CR	DR	Balance
Allocated Funds South Norfolk Council Grant			1,906.00
SNDC Planning Application		192.50	1,713.50
SNDC Contribution to Picnic Tables	250.00		1,963.50
Credit £4,000 from Reserves	4,000.00		5,963.50
D J Ireland Invoice £5,908.80 less VAT £984.80		4,924.00	1,039.50
Dissigns – Scole Pocket Park Signs (Clive Blakesley)		162.00	877.50



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	Donation from Rosedales	200.00		1077.50
	Purchase of waste bin		239.87	837.63
	Donation Mrs Spratling	50.00		887.63
	Cllr G Moore – Picnic Table		139.00	748.63
	Cllr C Blakesley – Concrete for Picnic Table		20.82	727.81
13.4	Approve Allocated Funds: Clerk to prepare Reserves			Clerk
14.	To receive and discuss items from Committees/Groups:			
14.1.	Employment Group – Nothing .			
14.2.	Finance Group – The Clerk updated the Council that the Internal Auditor had reported no problems.			
14.3.	Scole Community Centre & Playing Field –nothing to report.			
14.4.	Community Survey Report – nothing to update.			
14.5.	Funding Opportunities Group – nothing to update.			
14.6.	Footpath Warden – see below.			
14.7.	Scole Pocket Park –During the month the volunteers have worked a total of 74 hours around the village.			
	<p>Most of the paths have been walked and grass trimming done where needed. June has been out cutting back brambles on the major footpaths.</p> <p>Ron's Patch at the back of Karen Close has been cut and cleared Cllr Brooks believes that turning this area into an extension of the Pocket Park with a connecting permissive path should become one of our next objectives.</p> <p>On 04/07/15 there was a major de-oxygenation of the River Waveney which resulted in about 90-100 large specimen fish dying and several thousand small fish suffering distress. Cllr Brooks spent a large part of the day with a water pump doing trying to save them. Cllr Brooks has had several conversations with the Environment Agency and the Waveney Trust and is currently monitoring the river on a twice daily basis. Officials from the Environment Agency have visited twice in the last week to check on current conditions.</p> <p>Cllr Redgrave thanked Cllr Brooks for all the hard work put in by his group of volunteers. There is going to be a street party on Karen Close 15th August, 2015 to raise funds for a cancer charity.</p>			
15.	To receive an update on any meetings attended: Cllr Redgrave attended the school to present the scroll.			
16.	To receive and discuss items from Parish Councillors: Nothing			
17.	Correspondence received – ask Clerk for any correspondence required.			
18.	To receive items for the next Agenda – permissive path around the land belonging to the West's.			
19.	Date of next meeting: Monday, 21 September, 2015 at 7.30 pm			



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MINUTES	ACTION
Meeting Adjourned at 8.55 pm	